



Instructions:

- Fill out completely, date and return WITH PAYMENT to the Trash Fee, Solid Waste Division, DPW, 70 Tapley Street, Springfield, MA 01104. If your name is different from the property owner's name, you will have to provide proof of ownership. For more information, call **(413) 787-6260** or visit www.SpringfieldCityHall.com. Acceptable forms of payment include a check or money order made PAYABLE TO THE CITY OF SPRINGFIELD.
- **ONLY USE THIS FORM IF YOU WISH TO PURCHASE EXTRA BIN(S)** in addition to your already assigned trash bin(s). The City reserves the right not to provide any additional container(s) for reasons of current collection capacity or inventory.
- If you wish to start a new service or currently have no bin(s) assigned to your property, please use the Trash Service Opt-In Form.

Parcel ID (if known): ▶		Number of Dwellings / Units: ▶	
Type of Property: ▶	<input type="checkbox"/> Residential Single Family <input type="checkbox"/> Residential Multiple Dwelling <input type="checkbox"/> Non-Residential		
Name of Owner(s): ▶			
Service Location: ▶			
Mailing Address (if different): ▶			
Daytime Phone Number: ▶		Alternate Phone Number: ▶	
No. of Extra Trash Bins: ▶		Requested Bin Drop-off Date: ▶	

The property owner is signing this form under the penalties of perjury as to the truthfulness of the information contained herein. Incomplete forms will not be processed by DPW. By signing this form, the owner understands that the city initially provides one (1) automated container at no charge in addition to the trash fee to each occupied residential unit and commercial customer currently serviced by the city. Your primary container must remain on the property, unless you decide to opt out of the city's trash service.

The customer will purchase the additional automated container(s) at the current price paid by the city [the per container price as of 10/01/2008 is **\$48.00**], if additional rubbish is generated on the premises that cannot be accommodated by regularly scheduled service in the automated container provided. Alternately, for occasional extra volume of trash, you can purchase stickers for the overflow bags at the local Big Y stores [the per sticker price as of 10/01/2008 is **\$2.00**]. If your property has more than one container assigned to it because of number of dwellings or units, and you no longer need all containers, you may turn them in to the city and the annual charges will be adjusted accordingly. Any additional container(s) you have purchased from the city are your property and you are responsible for their maintenance. If you no longer have a need for purchased additional container(s), **YOU CAN DECIDE TO KEEP THE CONTAINER(S) WITH NO SERVICE**, or return the container(s). No matter which choice you select, **THE PURCHASED ADDITIONAL CONTAINER(S) ARE YOUR PROPERTY**, and the city will not refund the original purchase price for such container(s).

The city will process the request for such additional container(s) upon filing this form. Your payment by check or electronic check must clear prior to processing this request. Your trash fee account(s) must be current before the request for additional containers is processed. Your trash fee balance will be adjusted accordingly, as each container incurs a separate instance of the trash fee. Any payments made in fiscal year 2008 and 2009 are non-proratable and non-refundable.

Owner's Signature: ▶		Date Signed: ▶	
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CITY OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

<input type="checkbox"/> Payment received.	Deposit Account: ▶		Comments (reason for denial) ▼
<input type="checkbox"/> Request approved.	<input type="checkbox"/> Request denied.	Initials: ▶	
<input type="checkbox"/> <i>If denied</i> , applicant notified	Date notified: ▶	Initials: ▶	
<input type="checkbox"/> Record(s) adjusted.	Date adjusted: ▶	Initials: ▶	
<input type="checkbox"/> Bin(s) delivered.	Field date: ▶	Initials: ▶	
No. of bins delivered: ▶			
Bin Serial Numbers: ▶			
<input type="checkbox"/> Receipt Issued.	Receipt No: ▶		